

Application form of Borrower ID for Part-Time Faculty

■ Please fill in all required information and read the instructions listed below.

■ The gray area is written by librarians.

Application date :

Name		Borrower ID	
Department		Birthday	Personal ID Card
		19 / /	
Phone	(O)	(H)	(Mobil)
E-mail			
Address			
Cerification	Employment Certificates	Passport	One-inch photo
Validate Date		Contact Librarian	

Instructions :

1. Application materials: please enclose a copy of employment certificate, personal ID card (or passport or driver's license) , one-inch photo and application form.

2. Borrowing regulations :

Loan Limit	Loan Period	Renewal	AV media Loan Limit	AV media Loan Period	AV media Renewal
20 volumes	6 weeks	once	2	2 weeks	1 week

■ Overdue fines for each book loan charge at NT5.00 per day.

■ Overdue fines for each audio-visual media loan charge at NT10.00 per day.

■ Users with late returned books or fine cannot check out, renew or request any book.

3. Part-time teaching faculty or visiting scholars who extends the employment duration may provide the new employment certificate and personal ID card(or passport or driver's license) to renew the borrower card.

4. Please refer to the library web site (lib.chna.edu.tw) for more detailed information.